

DRT's A.E. KALSEKAR DEGREE COLLEGE

KAUSA, MUMBRA-THANE

Permanently Affiliated to University of Mumbai

Accredited by NAAC with B++ Grade

ISO Certified 9001:2015

STEPS FOR FILLING ONLINE FY ADMISSION FORM FOR ACADEMIC YEAR 2021-2022

1. **LOGIN** TO COLLEGE WEBSITE - <https://aekalsekarcollege.com/>
2. **SELECT FY ONLINE ADMISSION FROM ADMISSION MENU.**
3. **CLICK ON FILL ADMISSION FORM.**
4. **FILL THE DETAILS CAREFULLY AND CLICK ON GENERATE OTP. CONFIRM VERIFICATION WITH OTP RECEIVED ON SMS.**
5. **CREATE PASSWORD. SELECT ACADEMIC YEAR AS 2021-22. SELECT NO FOR COUPON CODE AND CLICK ON REGISTER ME.**
6. **TO LOGIN FILL DETAILS , SELECT LOGIN AS STUDENT AND CLICK ON SIGN ME IN.**
7. **A PAYMENT PAGE WILL OPEN. SELECT THE DESIRED MODE OF PAYMENT AND COMPLETE THE PAYMENT PROCESS.**
8. **AFTER COMPLETING PAYMENT PROCESS EXIT THE PAGE. WAIT FOR 2-3 HOURS BEFORE RE LOGIN.**
9. **LOGIN WITH MOBILE NUMBER / EMAIL ADDRESS AND PASSWORD. SELECT ACADEMIC YEAR AS 2021-22 , SELECT LOGIN AS STUDENT AND CLICK ON SIGN ME IN.**
10. **A FORM WILL APPEAR. FILL ALL DETAILS CAREFULLY. UPLOAD PHOTO AND SIGNATURE.**
11. **ONCE ALL DETAILS ARE FILLED UP CLICK ON NEXT STEP.**
12. **ENTER ACADEMIC DETAILS AND CLICK NEXT STEP.**
13. **SUBJECT WILL BE SHOWN. CLICK NEXT STEP.**
14. **ENTER PARENT'S DETAILS ND CLICK NEXT STEP.**
15. **DECLARATION WILL APPEAR. READ ALL POINTS CAREFULLY. ENTER PLACE AND CLICK NEXT.**
16. **UPLOAD SCANNED COPIES OF AVAILABLE MARSHEETS AND CLICK ON COMPLETE.**
17. **A CONFIRMATION MESSAGE WILL POP UP. CHECK IF ALL DETAILS ARE FILLED UP CORRECTLY. . CLICK ON YES TO SUBMIT FORM.**
18. **A CONFIRMATION MESSAGE WILL POP UP. A PDF OF THE FORM WILL BE MAILED TO THE REGISTERED ADDRESS. YOU CAN ALSO DOWNLOAD THE PDF FROM UPPER LEFT OPTION ON THE SCREEN.**
19. **TAKE A PRINT OUT OF THE ADMISSION FORM AND SUBMIT ALONG WITH THE UNIVERSITY PRE-ADMISSION FORM .**