

Instructions to Students:

1. Time table will be displayed on the college website.
2. The examinations will be conducted through online mode by the college.
3. The question paper will contains 50 questions of 1.5 marks each. The questions paper will be of 60 marks and 1 Hour duration.
4. Before the conduction of the theory examination, a Mock Test will be conducted for the students to provide guidance about the procedure of examination.
5. Sample MCQs will be provided to understand the nature of questions.
6. There will be no provision of revaluation/ rechecking/ photocopies.
7. The examinations will be auto proctored. Students are instructed have not to be involved in any kind malpractice. Action will be taken against those students who will be indulging in unfair means.
8. Do not believe in rumours or forwarded messages on social media.
9. The following things, you have to keep in mind before going to exam.
 - a) Use camera enabled mobile/ laptop/ Desktop
 - b) If you are giving exam by mobile, use exam mobile App. Use Firefox on PC
 - c) Use Android mobile only. Mobile App is not compatible on other operating system
 - d) Do clear browsed history/ Cache memory before using the exam link.
 - e) If using chrome browser ,use latest/ updated chrome browser
 - f) Ensure to have minimum 3G connectivity
 - g) Ensure to keep minimum data pack of 500 MB before taking exam
 - h) Ensure and maintain proper power backup of mobile/ laptop/ Desktop.
 - i) Login/ start your exam on time
 - j) Don't cover your face with palm/mask during the examination
 - k) Don't take screenshots of questions/ Ans. Opted while attempting the paper.
 - l) Keep your front camera on during the examination
 - m) Once you have completed and submitted the paper, do not go back or relogin
 - n) Don't give your exam from a dark room
 - o) Don't give your exams with people around you or public places.
 - p) In case of emergency immediately call the helpline no.

Examination Helpline No:

For Arts:

Mr. Arshad Khan	9768805919
Dr. Vijay Srivastava	7506135097

For Commerce

Mr. Zahid Ansari	9890234652
Mrs Nuzhat Parveen	9870899832
Dr. Parveen Khan	9167671963

For Science

Ms Tasneem Baig	8452050763
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For BBI/BMS/

Mrs Lubna Ali	9920629308
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For IT

Mrs. Archana Mishra	7208403341
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By Order