

CONTENTS

1) Courses offered	02	10) Scheme of Examination	30
2) Introduction to Trust & College	03	11) Library Facilities & Rules	31
3) Bachelor of Commerce	04	12) Facilities Available In College	32
4) Bachelor of Science	07	13) College Rules & Code of Conduct	33
5) Bachelor of Commerce (B & I)	15	14) Scholarship	35
6) Bachelor of Mgmt. Studies (BMS)	18	15) Academic Terms	40
7) Bachelor of Science (IT)	22	16) List of Faculty Members	41
8) Admission Procedure	25	17) Trustees (Back cover inside)	42
9) Refund of Fees / Deposits	27		

DRT's
A.E.KALSEKAR DEGREE COLLEGE

Courses Offered	Duration
➤ Regular Courses	
Bachelor of Arts (BA)	Three Years
Bachelor of Commerce (B.com)	Three Years
Bachelor of Science (B.Sc)	Three Years
➤ Self Finance Courses	
Bachelor of Management Studies (BMS)	Three Years
Bachelor of Science (Information Technology)	Three Years
Bachelor of Commerce (Banking & Insurance)	Three Years
➤ Add-on Courses	
Certificate course in Tour's and Travelling Management	One Year
Certificate course in Computer Application	One Year
➤ Short Term Courses	

ABOUT THE TRUST

The Trust was founded in 1986 with the noble object of bringing up orphan girls & looking after their education and proper inhabitation and also with the object of facilitating education at moderate expense to the student specially girls of Muslim Community. In pursuance to the object, the Trust started a number of schools & colleges (list is given on the back cover). A.E KALSEKAR DEGREE COLLEGE belongs to the family of institutions managed by the Trust. Nearly 13000 plus students receive education through these institution.

ABOUT THE COLLEGE

A.E. Kalsekar Degree college was started in the year 2001 by Daar-ul-Rehamat Trust at Kausa with the faculty of Arts and Commerce. The faculty of Science was introduced in 2004-05. The college has beautiful campus with spacious building and state of the art infrastructure. It is well known for quality education.

There was no College in the predominantly minority population of Kausa –Mumbra. Student of this area, faced difficulties in getting admission to the colleges which were mostly situated in Thane-Mumbai region. Moreover they had to face hardship commuting by the overcrowded trains. Many girl students had to drop out of college due to lack of facilities for higher education in the locality. This lacuna was overcome by the establishment of this college. The commencement of this college in 2001 was the realization of a dream of selfless

MISSION STATEMENT:

“Achieving academic excellence, providing self development opportunities, inculcating right moral and social values and developing responsible citizenship.”

GOALS & OBJECTIVES:

1. To impart quality education that would prepare the student to face challenges with confidence.
2. To impart moral & human values of truth, righteousness, discipline, hard work & team spirit.
3. To support education that would be secular, liberal and progressive yet respect the cultural plurality.
4. To develop spirit of inquiry, scientific temperament and pursuit of knowledge among students & faculty.
5. To sensitize the student and create a sense of responsibility towards social and environmental conditions.

LOCATION OF COLLEGE:

The college is situated in the picturesque surrounding, near Bharat Gear Factory, off Old Mumbai-Pune road on the outskirts of Kausa. It is 3 km away from Mumbra railway station on the central line. The public transport facilities are also available to and from Thane, Mumbra station, Panvel, Kalyan & New Mumbai. The college thus can cater to the needs of the students living in the wide stretch of areas.

The college is affiliated to the University of Mumbai for teaching courses leading to B.A, B.Com & B.Sc. Degree Examination. Also introduced 3 yrs degree course of B.com (Banking and Insurance), Bachelors in Management Studies (BMS) and B.S.C.(IT). Apart from academics, the college provides number of opportunities to nurture student's extracurricular talents.

FACULTY OF COMMERCE (UNAIDED)

Name of the courses	Ordinance No.	Minimum Admission Requirements	Duration	Circular No.
1	2	3	4	5
Bachelor of Commerce (B.com)	0.2152	<p>A candidate for being eligible for admission to the three year course leading to the bachelor of commerce must have passed the Higher Secondary School Certificate (Std. XII)examination conducted by different divisional board of Maharashtra State board of Secondary and Higher Secondary education</p> <p style="text-align: center;">OR</p> <p>Must have passed the Higher Secondary School Certificate (Std. XII)examination with vocational subjects conducted by the Divisional boards of the Maharashtra state Board of Secondary education</p> <p style="text-align: center;">OR</p> <p>Must have passed an examination of another university or board recognized as equivalent to Higher Secondary School Certificate (Std. XII)Examination</p>	Three Years	No. UG. /105 of 2004 dated 15 th M a r c h, 2004

FEES SCHEDULE OF B.COM (UN-AIDED)				
FEES HEAD	FYBCOM	SYBCOM	TYBCOM	
Tuition Fee	3000	3000	3000	
Library Fee	200	200	200	
Gymkhana Fees	400	400	400	
Other Fees / Extra Curricula Activities	250	250	250	
Exam Fee	1200	1200	0	
Enrolment Fees	220	0	0	
Admission Processing	200	200	200	
Utility Fees	250	250	250	
Magazine Fees	100	100	100	
ID Card & Library Fees	50	50	50	
Project Fees	100	100	200	
Group Insurance	20	20	20	
Student Welfare	50	50	50	
Fund				
57 Development Fund	500	500	500	
Vice Chancellor's Fund	20	20	20	
University Sports & Cultural Activity	30	30	30	
E-Charges	20	20	20	
E-Suvidha	50	50	50	
Disaster Relief Fund	10	10	10	
Alumni	25	25	25	
NSS	10	10	10	
Caution Money	150	0	0	
Library Deposits	250	0	0	
Laboratory Fees	0	*800	*800	
Laboratory Deposits	0	*400	*400	
Computer Practical's	0	*600	*600	
Net Charges	200	200	200	
TOTAL	7,305	8,485/6,685	6,985/5,585	
* DD IN FAVOUR OF DRT'S A.E. KALSEKAR DEGREE COLLEGE UNAIDED				
* TRUST CHEQUE WILL BE ACCEPTED				

FACULTY OF COMMERCE (UNAIDED)

F.Y.B.Com	S.Y.B.Com	T.Y.B.Com
Sem I	Sem III	Sem V
1.Foundation Course-I	1.Foundation Course-II	1.Commerce : M.H.R.M.
2.Business Communication	2.Business Economics-II	2.Business Economics.:Paper V
3.Business Economics	3.Accounting and Financial Management	3.Financial Accounting & Auditing : Paper V - Financial Accounting
4.Commerce-I	4.Commerce-II	4.Financial Accounting & Auditing : Paper VI - Cost Accounting
5.Accounting and Financial Management	5.Business law	5.Financial Accounting & Auditing : Paper VII - Management Accounting
6.Environmental Studies	6.Applied Component(Any One) i)Advertising ii)Mass Communication iii)Computer System & Applications	6.Applied Component (Any Two) I)Direct & Indirect Taxes Paper I Direct Tax ii) Export Marketing iii) Marketing Research iv) Computer System & Applications
7.Mathematical and Statistical Techniques		
Sem II	Sem IV	Sem VI
1.Foundation Course-I	1.Foundation Course-II	1.Commerce Paper V : M.H.R.M.
2.Business Communication	2.Business Economics-II	2.Business Economics.:Paper VI
3.Business Economics	3.Accounting and Financial Management	3.Financial Accounting & Auditing : Paper VIII - Financial Accounting
4.Commerce-I	4.Commerce-II	4.Financial Accounting & Auditing : Paper IX - Cost Accounting
5.Accounting and Financial Management	5.Business law	5.Financial Accounting & Auditing : Paper X - Management Accounting
6.Environmental Studies	6.Applied Component(Any One) i)Advertising ii)Mass Communication iii)Computer System & Applications	6.Applied Component(Any Two) i) Direct & Indirect Taxes Paper II Direct Tax ii) Export Marketing iii) Marketing Research iv) Computer System & Applications
7.Mathematical and Statistical Techniques		
	S.Y. Syllabus under revision	

FACULTY OF SCIENCE

Sr. No.	Name of the courses	Ordinance No.	Minimum Admission Requirements (Eligibility)	Duration	Circular No.
1.	Bachelor of Science (B.Sc.)	0.2145	<p>A candidate for being eligible for admission of the three year integrated course leading to the degree of Bachelor of Science (B.Sc.) must have passed the Higher Secondary Schools. Certificate examination (Std. XII) conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Pune, in the following subjects:-</p> <p>(A) <u>Subject No.</u> <u>Subject Title</u></p> <p>Science 01 English (Higher or Lower Level) 100 Marks</p> <p>Stream (General) 02 <u>Any one of the</u> Modern India 100 Marks</p> <p style="padding-left: 40px;">Languages OR Modern Foreign Languages OR any Classical Languages (Higher Level OR Lower Level) Or Information</p> <p>03 to 06 Four other subjects from among the subjects mentioned below carrying a total of 400 marks.</p>	Three Years	No.UG/394 of 2004, Dated 6 th September, 2004

OR

Three other subjects from among the subjects mentioned below carrying a total of 300 marks and one more subject from among the remaining optional subjects carrying 100 marks as prescribed for the HSC (Std.XII) examination.

List of subjects (03 to 06)

- i Physics
- ii Chemistry
- iii Biology
- iv Mathematics and Statistics
- v Geography
- vi. Economics
- vii Geology
- viii Psychology

OR

(B) Subject No.

Subject Title

Vocational Stream

Must have pass the Higher Secondary School certificate (HSC) (Std.XII) examination with vocational subjects conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Pune, in the following

			<p>subjects :-</p> <p>01 English (Higher or Lower Level 100 marks)</p> <p>02 to 03 <u>Any One</u> vocational subject carrying 200 marks (from among 19 subjects) prescribed for the HSC (Std. XII) examination under the Technical Group, Commercial Group, Agriculture Group Catering & Food Technology Group and Fisheries Group)</p> <p>04 to 06 <u>Any three</u> of the following subjects carrying a total of <u>300 marks</u> :-</p> <p>i. Physics ii. Chemistry iii. Biology iv) Mathematics and Statistics</p> <p style="text-align: center;"><u>OR</u></p> <p>(C) <u>Subject No.</u> <u>Subject Title</u></p> <p>MCVC Stream Must have passed the Higher Secondary School Certificate (HSC) (Std. XII) Examination Certificate (HSC) (Std. XII) examination with conducted by the Maharashtra State Board of Secondary and Higher Secondary Education Pune, in the following Subjects:</p> <p><u>Vocational Subjects</u></p>		
--	--	--	--	--	--

			<p>01 English (Higher or Lower Level)(100 marks) 02 <u>Any one</u> of the Modern Indian(100 marks) Languages OR Modern Foreign Languages OR any Classical Language (Higher or Lower Level) OR Information Technology.</p> <p>03 General Foundation course(100 marks) 04 Any three of the minimum competency To vocational subjects carrying total of 300 marks 05 [from among the following groups prescribed for the HSC (Std. XII) examination namely Engineering & Technology Group Agriculture Group, Fisheries Group, Para Medical Group and Catering & Food Technology Group]</p> <p>Further that the students, passing the HSC (Std.XII) Examination with the MCVC stream shall be eligible for admission to F.Y.B.Sc. for <u>certain subject combinations</u> only depending on their subjects (04to 06) of the MCVC stream as specified in the following table.:-</p> <table border="0"> <tr> <td data-bbox="853 1082 931 1107"><u>Sr.No.</u></td> <td data-bbox="987 1082 1144 1107"><u>MCVP Group</u></td> <td data-bbox="1205 1082 1456 1174">Any three of the following subject to be Offered at</td> </tr> <tr> <td colspan="3" data-bbox="853 1182 958 1208"><u>F.Y.B.SC</u></td> </tr> <tr> <td data-bbox="902 1222 931 1248">01.</td> <td colspan="2" data-bbox="976 1222 1456 1315">Engineering Technology Physics, Chemistry, Group Mathematics, Statistics Geology, Geography, Computer Science,</td> </tr> </table>	<u>Sr.No.</u>	<u>MCVP Group</u>	Any three of the following subject to be Offered at	<u>F.Y.B.SC</u>			01.	Engineering Technology Physics, Chemistry, Group Mathematics, Statistics Geology, Geography, Computer Science,			
<u>Sr.No.</u>	<u>MCVP Group</u>	Any three of the following subject to be Offered at												
<u>F.Y.B.SC</u>														
01.	Engineering Technology Physics, Chemistry, Group Mathematics, Statistics Geology, Geography, Computer Science,													

01. Engineering Technology Physics, Chemistry,

			<p>Information technology</p> <p>02. Agriculture Group Chemistry, Botany Zoology, Life sciences, Bio-Technology, Microbiology, Geography, Geology</p> <p>03. Fisheries Group Chemistry, Botany, Zoology, Life sciences, Bio-chemistry, Bio-Technology, Microbiology, Geography, Geology</p> <p>04. Paramedical Group Chemistry, Botany, Zoology, Life sciences, Bio-chemistry, Bio-Technology, Microbiology, Geography, Geology</p> <p>05. Catering & Food Chemistry, Botany, Zoology, Life sciences, Bio-chemistry, Bio-Technology, Microbiology, Geography, Geology, Economics</p> <p>Students of this MCVC Group shall also be eligible for admission to the F.Y.B.Sc. of B.Sc. (Home Science) Degree course.</p> <p>OR (D) Must have passed an examination of another University</p> <p>OR Body or Board recognized as equivalent to the HSC (Std. XII) Examination conducted by the Maharashtra Secondary and Higher Secondary Education, Pune,</p>		
--	--	--	--	--	--

OR

(E) Must have passed the First Year Science Examination of the Year B.Sc. degree Course of this University or an Examination of any other University recognized as equivalent thereto

OR

(F) Must have passed at list the Second Year Examination of the Post S.S.C. (Std. X) Three Year Engineering Diploma course Or the 4th Semester of 6th Semester Engineering Diploma Course conducted by approved by recognized by affiliated to the Maharashtra Board of Technical Education or another Body Board recognized as equivalent thereto.

Further, that such students of Engineering Diploma courses shall be eligible to offer any three of the following subjects for admission to the F.Y.B.Sc. :-

Physics, Chemistry, Mathematics, Statistics, Computer Science, Information Technology, Geology, Geography, Economics .

FEES SCHEDULE OF B.SC (UN-AIDED)				
FEES HEAD	FYBSC	SYBSC	TYBSC	
Tuition Fee	6000	6000	6000	6000
Library Fee	200	200	200	200
Gymkhana Fees	400	400	400	400
Other Fees / Extra Curricula Activities	250	250	250	250
Exam Fee	1200	1200	0	0
Enrolment Fees	220	0	0	0
Admission Processing	200	200	200	200
Utility Fees	250	250	250	250
Magazine Fees	100	100	100	100
ID Card & Library Fees	50	50	50	50
Project Fees	100	100	0	0
Group Insurance	20	20	20	20
Student Welfare	50	50	50	50
Development Fund	500	500	500	500
Vice Chancellor's Fund	20	20	20	20
University Sports & Cultural Activity	30	30	30	30
E-Charges	20	20	20	20
E-Suvidha	50	50	50	50
Disaster Relief Fund	10	10	10	10
Alumni	25	25	25	25
NSS	10	10	10	10
Caution Money	150	0	0	0
Library Deposits	250	0	0	0
Laboratory Fees	400	0	0	0
Laboratory Deposits	800	800	800	800
Computer Practical's	0	0	0	0
Net Charges	200	200	200	200
TOTAL	11,505	10,485	9,185	
* DD IN FAVOUR OF DRT'S A.E. KALSEKAR DEGREE COLLEGE UNAIDED				
* TRUST CHEQUE WILL BE ACCEPTED				

FACULTY OF SCIENCE (Permanent /Unaided Basis)

F.Y.B.Sc	S.Y.B.Sc	T.Y.B.Sc
Sem I	Sem III	Sem V & VI
1.Foundation Course-I	A.Compulsory Subject	A. 6 Units of Any one major Subjects
2.Chemistry I-II	1.Foundation Course-II	1.Chemistry I,II,III & IV
3.Botany I-II	B.Subject Groups:	2.Zoology I,II,III & IV
4.Zoology I-II	1.Chemistry I,II & III	B.Applied Component(Any One)
Sem II	2.Zoology I,II,& III	1.Drugs & Dyes
1.Foundation Course-I	Sem IV	2.Hostriculture
2.Chemistry I-II	A.Compulsory Subject	3.Enviromental Science
3.Botany I-II	1.Foundation Course-II	4.Fisheries
4.Zoology I-II	B.Subject Groups:	
	1.Chemistry I,II & III	
	2.Zoology I,II,& III	
	S.Y. Syllabus under revision	

BACHELOR OF COMMERCE (BANKING AND INSURANCE) (UNAIDED)

1) OBJECTIVES:

- a) To create for the students of University of Mumbai additional avenue of self employment and also to benefit banks, insurance companies by providing them with suitable trained persons in the field of banking and insurance.
- b) To prepare students to exploit opportunities, being newly created, in the field of banking and insurance due to globalization. Privatization and liberalization.
- c) To provide adequate basic understanding about the banking, insurance and other financial services, among the students.
- d) To give an adequate exposure to operational environment in the field of banking, insurance and other related financial services.
- e) To inculcate training and practical approach among the students by using modern Technologies in the field of banking, insurance etc.

2) ELIGIBILITY:

A candidate for being eligible for admission to the bachelor of commerce (banking and insurance) degree course shall have passed std XII examination of the Maharashtra state board of secondary and higher secondary education or its equivalent and secured not less than 45% marks in aggregate at (40% in case of reserved category) one and the same sitting.

Every candidate admitted to the degree courses in the constituent / affiliated college recognized institution conducting the course, shall have to register himself / herself with the University.

3) DURATION OF THE COURSE:

- a) The course shall be full time course .the duration of the course shall be six semesters spread over in three years.
- b) Number of students: a batch shall consist of not more than 60 students.
- c) The course shall consist of 36 subjects and 2 projects.

FEES SCHEDULE OF B.COM (BANKING & INSURANCE)

FEES HEAD	FYBBI	SYBBI	TYBBI
Tuition Fee	10,000	10,000	10,000
Library Fee	600	600	600
Gymkhana Fees	400	400	400
Other Fees / Extra Curricula Activities	250	250	250
Exam Fee	1320	1320	0
Enrolment Fees	220	0	0
Admission Processing	200	200	200
Utility Fees	250	250	250
Magazine Fees	100	100	100
ID Card & Library Fees	50	50	50
Project Fees	100	100	1100
Group Insurance	20	20	20
Student Welfare	50	50	50
Development Fund	500	500	500
Vice Chancellor's Fund	20	20	20
University Sports & Cultural Activity	30	30	30
E-Charges	20	20	20
E-Suvidha	50	50	50
Disaster Relief Fund	10	10	10
Alumni	25	25	25
NSS	10	10	10
Caution Money	500	500	500
Library Deposits	150	0	0
Laboratory Fees	250	0	0
Laboratory Deposits	1000	1000	0
Computer Practical's	2000	1000	0
Net Charges	200	200	200
TOTAL	18,725	16,705	14,385

* DD IN FAVOUR OF DRT'S A.E. KALSEKAR DEGREE COLLEGE UNDAIDED

* TRUST CHEQUE WILL BE ACCEPTED

**BACHELOR OF COMMERCE (BANKING AND INSURANCE) (UNAIDED)
SCHEME OF MODULES**

F.Y.BBI	S.Y.BBI	T.Y.BBI
Sem -I	Sem -III	Sem -V
1.Environment and Management of Financial Services	Elective Courses (Any Three): (i)Financial Management-I (ii) Management Accounting (iii) Organizational Behaviour (iv) Risk Management (v) Mutual Fund Management	1.Marketing in Banking and Insurance
2.Principles of Management		2.Financial Services Management
3.Business Statistics		3.International Banking and Finance
4.Financial Accounting I		4.Financial Reporting and Analysis (Corporate Banking and Insurance)
5.Business Communication I		4.Information Technology in Banking & Insurance-I
6.Business Economics I	5.Laws Governing Banking & Insurance	6.Auditing
7.Quantitative Methods I	6.Financial Market	7.Project on Banking
	7.Taxation of Financial Services	
S.Y. Syllabus under revision		
Sem -II	Sem -IV	Sem -VI
1.Principles and Practices of Banking & Insurance	Elective Courses (Any Three): (i)Financial Management-II (ii)Financial Market (iii)Wealth Management (iv)Cost Accounting of Banking & Insurance (v)Entrepreneurship Management	1.Strategic Management Banking and Insurance
2.Business Law		2.Central Banking
3.Financial Accounting II		3.International Business Banking and Insurance
4.Business Communication II		4.Human Resource Management in Banking and Insurance
5.Foundation Course II		5.Business Ethics and Corporate Governance
6.Organisational Behaviour	4.Information Technology in Banking & Insurance-II	6.Turnaround Management
7.Quantitative Methods II	5.Corporate Laws & Laws Govering Capital Market	7.Project on Insurance
	6.Universal Banking	
	7.Business Economics-II	

BACHELOR OF MANAGEMENT STUDIES

ELIGIBILITY FOR B.M.S.

1	2	3	4	5										
Bachelor Management Studies (B.M.S.)	0.3941	<p>A candidate for being eligible for admission to the B.M.S. Degree Course shall have passed XIIth Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years or four years duration after S.S.C. conducted by the Board or Technical Education, Maharashtra State or its equivalent examination & should have secure not less than 45% Marks in aggregate for open category & 40% marks in aggregate in case of Reserve category candidate.</p> <p>No college shall conduct any entrance test in any form and the admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra. While drawing the merit list, weightage has to be given to students from Arts, Commerce and Science Stream at 12th standard level. The stream wise weightage to be given is as under.</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Stream</th> <th style="text-align: center;">Commerce</th> <th style="text-align: center;">Arts</th> <th style="text-align: center;">Science</th> <th style="text-align: center;">Diploma in Engineering and Other</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Percentage</td> <td style="text-align: center;">45%</td> <td style="text-align: center;">25%</td> <td style="text-align: center;">25%</td> <td style="text-align: center;">5%</td> </tr> </tbody> </table>	Stream	Commerce	Arts	Science	Diploma in Engineering and Other	Percentage	45%	25%	25%	5%	Three Years	No. UG/80 of 2010, Dated: 27th April 2010
Stream	Commerce	Arts	Science	Diploma in Engineering and Other										
Percentage	45%	25%	25%	5%										

		<p>The application are to be accepted and processed by the colleges stream wise separately and the merit list is to be displayed stream wise taking into account the reservation policy prescribed by the Government of Maharashtra.</p> <ul style="list-style-type: none">a. The merit list is to be prepared and displayed stream wise.b. In case if no applications are received under the “Diploma in Engineering and other Category” of if the seats remain vacant in “Diploma in Engineering and other Category” after all the merit lists / forms are exhausted, the vacant seats must be transferred to Commerce Stream.c. In case if no application is received from any stream the vacant seats are to be distributed equally between the remaining two streams only.d. After the first merit list is displayed, if any seat allotted to one stream remains vacant, the same shall be distributed equally between the remaining two streams. In case of vacancy in one stream is of single / odd number of seats, the single seat is to be allotted to the Commerce Stream. In case if no applications are available from the two streams, then all the vacant seats of such two streams must be transferred to the third stream.e. Step (d) be repeated for the subsequent merit lists till all the forms are exhausted or the final merit list is displayed, whichever is earlier.		
--	--	--	--	--

Fees Schedule for Bachelor of Management Studies (BMS)

FEES HEAD	FYBMS			SYBMS			TYBMS		
Tuition Fee	10000			10000			10000		
Library Fee	300			300			300		
Gymkhana Fees	400			400			400		
Other Fees / Extra Curricula Activities	250			250			250		
Exam Fee	1270			1270			1270		0
Enrolment Fees	220			220			0		0
Admission Processing	200			200			200		200
Utility Fees	250			250			250		250
Magazine Fees	100			100			100		100
ID Card & Library Fees	50			50			50		50
Project Fees	100			100			100		100
Group Insurance	20			20			20		20
Student Welfare	50			50			50		50
Development Fund	500			500			500		500
Vice Chancellor's Fund	20			20			20		20
University Sports & Cultural Activity	30			30			30		30
Cultural Activity									
E-Charges	20			20			20		20
E-Suvidha	50			50			50		50
Disaster Relief Fund	10			10			10		10
Alumni	25			25			25		25
NSS	10			10			10		10
Caution Money	500			500			500		500
Library Deposits	150			150			0		0
Laboratory Fees	250			250			0		0
Laboratory Deposits	1000			1000			0		0
Computer Practical's	1000			1000			0		0
Net Charges	200			200			200		200
TOTAL	17,375			14,355			14,085		

* DD IN FAVOUR OF DRT'S A.E. KALSEKAR DEGREE COLLEGE UNAIDED

* TRUST CHEQUE WILL BE ACCEPTED

BACHELOR OF MANAGEMENT STUDIES (BMS) SCHEME OF MODULES

F.Y.BMS Sem -I	S.Y.BMS Sem -III	T.Y.BMS Sem -V
1.Introduction to Financial Accounts	Information Technology in Business Management-I	1.Logistics and Supply Chain Management
2.Business Law	Environmental Management	2.Ethics and Governance
3.Business Statistics	Business Planning & Entrepreneurial Management	3.Project Work
4.Foundation Course I	Accounting for Managerial Decisions	4.Investment Analysis and Portfolio Management
5.Business Communication I	Strategic Management	5.Commodity and Derivatives Market
6.Foundation of Human Skills	Group 1 (Any two):(i)Basics of Financial Services (ii)Introduction to Cost Accounting (iii)Equity & Debt Market (iv)Corporate Finance	6.Wealth Management
7.Business Economics I	Group 2 (Any two):(i)Consumer Behaviour (ii)Product Innovations Management (iii)Advertising (iv)Social Marketing	7.Strategic Financial Management
	Group 3 (Any two):(i)Recruitment & Selection (ii)Motivation and Leadership (iii)Employees Relations & Welfare (iv)Organisation Behaviour & HRM	
Sem -II	Sem -IV	Sem -VI
1.Principles of Management	Information Technology in Business Management-II	Operation Research
2.Principles of Marketing	Business Economics _II	Indian Ethos in Management
3.Industrial Law	Business Research Methods	Corporate Communication and Public Relations
4.Business Communication II	Ethics & Governance	Risk Management
5.Foundation Course II	Production & Total Quality Management	International Finance
6.Business Environment	Group 1 (Any two):(i)Financial Institutions & Markets (ii)Auditing (iii)Strategic Cost Management (iv)Behavioural Finance	Innovative Financial Services
7.Business Mathematics	Group 2 (Any two):(i)Integrated Marketing Communication (ii)Rural Marketing (iii)Event Marketing (iv)Tourism Marketing	Project Management
	Group 3 (Any two):(i)Human Resources Planing & Information System (ii)Training & Development in HRM (iii)Change Management (iv) Conflict & Negotiation	

S.Y. SYLLABUS UNDER REVISION

BECHLOR OF SCIENCE (IT) ELIGIBILITY FOR B.SC (IT)

1	2	3	4	5
(Information Technology) B.SC. (IT)	0.5051	<p>(a) A candidate for being eligible for admission to the degree course of bachelor of science-Information Technology, shall have passed XII standard examination of the Maharashtra board of higher secondary education or Its equivalent with mathematic and statics as one of the subject and should have secured not less than 45% marks in aggregate for open category and 40% marks in aggregate in case of reserved category candidates.</p> <p>(b) Candidate who have passed Diploma (Three Years after S.S.C –Xth std.) In Information Technology/ computer Technology/ Computer engineering / Computer science/ Electrical, Electronics and Video Engineering and Allied Branches/ Mechanical and Allied Branches/ Civil and Allied branches are eligible for direct admission to the second year of the B.Sc. (IT). Degree course.</p> <p>However, the Diploma should be recognized by the Board of Technical Education or any other recognized Government Body. Minimum Marks required 45% aggregate for open category candidate and 40% aggregate for reserved category candidate.</p> <p>OR</p> <p>Candidate with post HSC-Diploma in information Technology /Computer Technology/ Computer Engineering / Computer Science / and Allied branches will be eligible for direct admission to the second year of B.Sc. (IT). However, the Diploma Should be recognized by the Board of Technical Education or any other recognized Government Body Minimum Marks required 45% aggregate for open category candidate and 40% aggregate for reserved Category Candidate</p>	Three Years	No. UG/283 of 2007, Dated 16th June 2007

Fees Schedule for Bachelor of Science (IT)				
FEES HEAD	FYBSC-IT	SYBSC-IT	TYBSC-IT	
Tuition Fee	10000	10000	10000	10000
Library Fee	1200	1200	1200	1200
Gymkhana Fees	400	400	400	400
Other Fees / Extra Curricula Activities	250	250	250	250
Exam Fee	1420	1420	0	0
Enrolment Fees	220	0	0	0
Admission Processing	200	200	200	200
Utility Fees	250	250	250	250
Magazine Fees	100	100	100	100
ID Card & Library Fees	50	50	50	50
Project Fees	1000	1000	1000	1000
Group Insurance	20	20	20	20
Student Welfare	50	50	50	50
Development Fund	500	500	500	500
Vice Chancellor's Fund	20	20	20	20
University Sports & Cultural Activity	36	36	36	30
Cultural Activity	20	20	20	20
E-Charges	50	50	50	50
E-Suvidha	10	10	10	10
Disaster Relief Fund	25	25	25	25
Alumni	10	10	10	10
NSS	0	0	0	0
Caution Money	150	0	0	0
Library Deposits	250	0	0	0
Laboratory Fees	6000	6000	6000	6000
Laboratory Deposits	400	0	0	0
Computer Practical's	1000	1500	1500	2500
Net Charges	200	200	200	200
TOTAL	23,831	23,311	21,985	
* DD IN FAVOUR OF DRT'S A.E. KALSEKAR DEGREE COLLEGE UNAIDED				
* TRUST CHEQUE WILL BE ACCEPTED				

**FACULTY OF SCIENCE (BSC IT)
SCHEME MOUDULES**

F.Y.B.Sc (IT)	S.Y.B.Sc (IT)	T.Y.B.Sc (IT)
SemI	SemIII	SemV
1.Imperative Programming	1. Python Programming	1.Network Security
2.Digital Electronics	2. Data Structures	2.ASP.NET with C#.
3.Operating Systems	3. Computer Networks	3.Software Testing
4.Discrete Mathematics	4. Database Management Systems	4.Advanced Java
5.Communications Skills	5. Applied Mathematics	5.Linux Administration
Sem-II	Sem-IV	SemVI
1.Green Computing	1. Core Java	1.Project Management
2.Object oriented programming	2. Introduction to Embedded Systems	2.Project Report
3.Microprocessor Architecture	3. Computer Oriented Statistical Techniques	3.Internet Technologies
4.Web Programming	4. Software Engineering	4.Data warehousing
5.Numerical and Statistical Methods	5. Computer Graphics and Animation	5.IPR and Cyber Laws
	S.Y. Syllabus under revision	6.Project Viva Voce

TEACHING &NON TEACHING STAFF

All the departments in college have experienced and well qualified teaching staff. Teacher in addition to their teaching duties, supervise and guide various extracurricular activities. Every efforts is made to develop personal contact between the faculty members and the students should feel free to approach their teacher and principal in order to seek guidance on academic and other matter whenever the need arises .The college is proud to have a very helpful &hardworking non teaching staff

ADMISSION PROCEDURE AND GUIDELINES

Admission is purely on merit / entrance examination & is subjects to availability of seats as per the direction issue by University of Mumbai & Government of Maharashtra time o time. A transparent admission procedure is followed strictly based on the student norms. Any modification in admission guidelines will be notified on the college notice board at time of admission. The public is cautioned not to fall prey to any misleading information regarding admission in the college against donation.

ADMISSION TO DEGREE COLLEGE

A student is eligible for admission to the first year of Degree College if he /she has passed the H.S.C. or its equivalent examination from a recognized board / University and is found to be eligible for the same by the University of Mumbai.

A student is eligible for admission to the second year of Degree College if he/she has passed the first year (or allowed to keep terms for the second year i.e. A.T.K.T. result in F.Y.) examination or its equivalent from a recognized university and is otherwise found eligible for the same by university of Mumbai.

A student is eligible for admission to the third year of Degree College on similar terms as discussed above .A student having 'allowed to keep terms ' (i.e. A.T.K.T)result at both, first and second year classes is not eligible for the admission to the third class. The un cleared subjects /in the ATKKT result is/are to be cleared from this College ,if admitted .For all the three Degree classes i.e. F.Y,SY,TY. Students falling under 'eligibility cases, will have to produce the 'provisional statement of eligibility from the University of Mumbai (eligibility section, Dr. Ambedkar Bhavan Bldg ,Ground Floor , Kalina campus, Vidya Nagri ,C.S.T. Road , Santacruz (E), Mumbai -4000098)before applying for admission to a particular class They will also have to comply with the requirements strictly within the specified time ,failing whichg the 'provisional admission' granted to them will not be confirmed and hence the admission will be treated as invalid. Also documents will have to be verified in writing by Board/Univ. as the case may be .till then the admission granted, will only be provisional.

RULES FOR ADMISSION:

All admission will be done as per the norms of the University of Mumbai.

A student seeking admission to the college should present himself / herself with an application in the prescribed form duly filled and signed by him/her and by his/her parents / guardian.

No admission will be regarded as granted unless it is duly granted by the Principal.

All admissions are valid only for one academic year and are required to be renewed with application in the prescribed form for the new academic year.

Once a student is admitted will be considered as duly admitted for the academic year, unless he informs the principal in writing of his / her intention to cancel the admission and leave the college, at least a week before the commencement of the second term. If no such intimation is received, full fees for the second term will have to be paid.

For FY register online with University of Mumbai and take a print out.

Right of admission is reserved by the Principal.

DOCUMENTS REQUIRED FOR ADMISSIONS:**a) For First Year Classes-**

Duly filled in Admission Form.

Duly filled in Enrollment Application form supplied by the college office / university.

Original Mark- Sheet of H.S.C. Examination & School leaving Certificate along with two attested copies of the same.

Four passport size latest photographs of the student.

Two attested copies of the Aadhar card and Pan card

The student belonging to SC/ST/NT/VJNT./OBC. must submit- Caste Certificate with one attested copy of the same. Non-Creamy layer certificate with one attested copy of the same. (For NT/OBC students)

Student from other state must submit- Eligibility certificate from the University of Mumbai Migration Certificate from last Board / University

b) For Second & Third Year Classes-

Duly filled –in Admission Form.

Two attested copy of statement of Marks of the last examinations / passed.

Four passport size latest photographs of the students.

Two attested copies of the Aadhar card and Pan card

The students belonging to SC/ST/NT/VJNT./OBC. must submit – Caste Certificate with one attested copy of the same'

Non-Creamy layer certificate with one attested copy of the same. (For NT/OBC students).

Student from other college must submit – No Objection Certificate from the last attended college

FEES

- 1) A student must pay his/her fees immediately on grant of provisional admission, failing which, the right to admission is likely to be forfeited. The fees if change subject to admission is likely to be forfeited. The fees if change subject to circulator to from university.
- 2) Liability for payment of fees : if a student intends to leave college in the second term, he/she must intimate the principal accordingly in writing at least one week prior to the commencement of the second term. If no such intimation is received, the student will be liable to pay the full prescribed fees for the second term.
- 3) Refundable deposits ,if NO CLAIMED BY THE CONCERNED student WITHIN ONE CALENDAR YEAR from the date on which he/she ceases to be on the roll of the college, WILL LAPSE.
- 4) Deposits will not be refundable if dues to the college are not cleared by the student, on account of breakage of laboratory equipment, damage done to any college property ,loss of library books, etc.
- 5) Fee receipt and identity card must be produced at the time of application for refund of fees.

REFUND OF FEES

0.2859: REFUND OF TUITION, DEVELOPMENT AND ALL OTHER FES AFTER CANCELLATION OF ADMISSION:

The candidates who have taken admission in under graduate course in GOVT. Colleges, in govt. Aided and unaided courses conducted by affiliated colleges, and recognized institution may request for refund of fees after applying in writing for cancellation of their admission to the course the refund of fess as application shall be made on or before 30th day after their date of cancellation and thereafter the percentage of fees for the course shall be refunded to the candidate after deducting charges as follows:

TABLE -1: FEES DEDUCTION ON CANCELLATION OF ADMISSION

	PERIOD AND PERCENTAGE ON CANCELLATION OF ADMISSION						
	1)	2)	3)	4)	5)	6)	
	Prior to commencement Of academic term and instruction of the course .	Up to 20 days after the commencement of the course.	From 21 days up to 50 days commencement of the academic term of the course.	From 51 days up to 80 days after the academic term of the course or August whichever is earlier. ³¹	From September 1 to September 30	After September 30	
Deduction charges	Rs.500/- lump sum	20% of the total amount of fees	30% of the total amount of fees	50% of the total amount of fees	60% of the total amount of fees	100% of the total amount of fees	

NOTE : 1) The total amount of considered for the refund of fees from the commencement of academic term of the courses includes the following all the fee items chargeable for one year are as per relevant university circulation for different faculties (excluding the courses for which the total amount is fixed by other competent authorities.

2) The fees charged towards group insurance and all fee components to be paid as university share (including vice-chancellor fund, university fee for sports and cultural activities, E-charge , disaster management fund exam fee and enrolment fee) are not-refundable if payment is made by the college prior to the date of cancellation.

3) Fee collected for identity card and library card, admission form and prospectus, reenrollment and any other course specific fee are not refundable after the commencement of the academic term.

4) All refundable deposits (LABORATORY, CAUTION MONEY AND LIBRARY ETC.) SHALL BE FULLY RETURNED at the time of cancellation

Provided that wherever admission are made through centralized admission process for professional and/or for any other courses by other competent authorities the refund rules are applicable if specified by such authorities (as per the rules of relevant agencies) for the 1st year admission in case of admission to subsequent years of the course, 0, 2859 is applicable for cancellation of admission. Provide further that this refund rule is concurrent with the rules and guidelines of other professional statutory bodies appointed for admission for relevant courses.

Further that o.2859 -A & 0.2859-B HAVE BEEN REPEALD AND THE AMENDED 0.2859 RELATING TO THE REFUND TO TUITION FEES DEVELOPMENT AND ALL OTHER FEES AFTER CANCELLATION OF ADMISSION FOR THE UNDER

Amended R .8438

Eligibility for admission to all the under graduate programs (aided and non added) in the faculties of Arts, Science and Commerce under Credit Based Semester Grading System

1) Eligibility criteria for a learner to be admitted in semester V (third year) of UG Programs (aided and unaided) in faculties of arts and commerce is amended as follows.

2) A) shall have passed semester I and II in full and secured ATKT in the second year by failing in not more than two courses in each of semester III and semester IV in full

I) Eligibility for admission to semester V (third year) of UG programs (aided and unaided) in faculty of science is amended as follows: learner shall have passed semester I, II, III and secured ATKT in second year by failing in programs with 900 and above marks in not more than three courses in each of semester III and IV for program with less than 900 marks in not more than three courses with not more than total 200 marks in each of semester III & IV

OR

Learner shall have passed semester III and semester IV full and secured ATKT in first year by failing in, For programs with 900 above marks in not more than three courses in each of semester I and II for programs with less than 900 marks in not more than 200 marks in each of semester I & II

PROCEDURE FOR DUPLICATE MARKSHEET
Circular no cert./conv./1058 of 2008

The directors of the university department the principal sir, j.j assistant register, university sub-center, Ratnagiri are hereby come into force from the date of issue of the circular statement of mark certificate of passing degrees certificate as well as extension bhavan Mumbai – 400032 (copy enclosed) to advised the Maharashtra higher and technical education department mantralaya and payment of necessary fees that require duplicate certificate will the recognized post-graduate institutions Co-coordinator and the concerned student who intend to apply for duplicate copies of their magistrate of notary appointed by government to that effect the first paper of Rs 50/- made in that behalf before the metropolitan professor-cum-director, institute of distance education and heads of information report (F.I.R) registered in the police station for the be issued to the concerned student accordingly this procedure will misuse of the aforesaid documents on completion of this formalities informed that in pursuance of the letter no .pvkjmh2008(5/08) dated special certificate to produce and affidavit of an non judicial stamp College of architecture, principal. /deans of affiliated college 5 July 2008 received from desk officer government of reason whatsoever i.e. loss damage of the same etc., to check the

SCHEME OF EXAMINATION

❖ **Credit Based Semester Grading System (CBSGS):**

University of Mumbai introduced CBSGS in 2014-15 with 75-25 pattern. The college implemented the CBSGS as per University of Mumbai guidelines. Under CBSGS, the assessment is done as follows:

➤ **Formative Assessment:** 25 marks (75:25 Pattern)

Class test	Active class participation
20	05

➤ **Summative Assessment:** 75 marks (75:25 Pattern): Term End Theory / Assessment

❖ **Choice Based Credit Grading System CBCGS:**

Introduced by University of Mumbai in 2016-17. The college implemented the CBCGS as per University of Mumbai guidelines. Under CBCGS, the assessment is done as follows:

75 marks (75:25 Pattern): Term End Theory / Assessment (only for FC subject)

100 marks : Term End Theory Exam (All other subjects in regular courses)

75 marks (75:25 Pattern) Term and Theory / Assessment for Self Finance Course

Passing standard:

❖ **Credit Based Semester Grading System (CBSGS):**

The learners to pass a course shall have to obtain a minimum of 40% in aggregate for each course where the course consist of internal assessment and semester end examination the learners shall obtain minimum of 40% marks (I.e. 10 out of 25) in the internal assessment and 40% marks in semester end examination (30 out of 75) separately to pass the course and minimum of grade E wherever applicable to pass a particular semester a learner will be said to have passed the course if the learner passes the internal assessment and semester end examination together.

❖ **Choice Based Credit Grading System CBCGS:**

The learners to pass a course shall have to obtain a minimum of 40% in aggregate for each course for 100 marks examination and the learners shall obtain minimum of 40% marks (I.e. 10 out of 25) in the internal assessment and 40% marks in semester end examination (30 out of 75) separately to pass the course in FC subject and SFC and minimum of grade E wherever applicable to pass a particular semester a learner will be said to have passed the course if the learner passes the internal assessment and semester end examination together.

LIBRARY FACILITIES & RULES

Library facilities:

The library of Daar-ul Rehmat Trust's A.E.Kalsekar Degree College is the foundation of knowledge & inspiration. It is on the 5th floor containing very large number of books, periodicals and journals. Its tranquil and peaceful atmosphere is very much conducive for reading. The library provides seating arrangements for about 130 persons. The Reading hall is kept open from 7.30am to 4.00 pm every day. Library is opened throughout year except the public holidays.

Library provides following facility to users:

- 1) Reading rooms
- 2) Lending & Borrowing of books
- 3) Book bank scheme
- 4) Internet cafe
- 5) Magazines, Newspapers & Periodicals
- 6) Guest membership
- 7) Reference & Referral services
- 8) Reprographic services
- 9) E- Resources Access
- 10) Inter Library Loan
- 11) Institutional membership of British Library

LIBRARY RULES:

Every student entering the library premises should have a valid college Identity card. It should be produced as and when demanded by any of the library staff.

Library cards not transferable.

Student must handle the books or periodicals etc. with great care. Any attempt to damage books or periodicals will be treated as misconduct and strictly dealt with.

If the original Library card is lost, a duplicate will be issued on payment of Rs. 50 each.

A complete silence and strict discipline will be maintained in library.

Reference books and magazines will be temporary issued to student against I-Card. Students are not allowed to take them outside the library.

If any reference required, students should approach the Librarian.

Every student is expected to read & strictly follow the instructions given on the reserve side of the reader's ticket.

In case of late return of books, students will have to pay aq fine @ Rs. 1/- per day for the first week & Rs. 2/- per day afterwards in case of series default the amount of fine maybe increased up to Rs/-per day.

While charging the fine, holidays will be counted.

Re-issue of books will depend upon the demand for the same.

Students should keep money, purse with them; they are responsible for their belongings.

Students may borrow book up to 7 days against Reader's ticket only.

Students can use cyber library for educational purpose only, but students must have internet card to use cyber library.

Any disregard of these rules will be reported to the Principal for appropriate action.

FACILITIES AVAILABLE IN THE COLLEGE

❖ **Infrastructural facilities:**

Library: Spacious Library & Reading room facilities for 130 persons.

Laboratories-Science and Comp / Electronic: Well equipped Science Laboratories, Computer & Electronics Laboratory with 60+ computers.

Gymkhana: Large Gymkhana with sports equipment for indoor & outdoor games.

Gymnasium: Well equipped Gymnasium to maintain fitness of the students.

Canteen: Canteen for students and staff that serves hygienic & tasty food.

Safe Drinking Water: Safe drinking water with regular cleaning & filtration plant & coolers.

Internet Cafe: Internet cafe allowing access to students and staff for research and academic progress.

Seminar Room: Seminar Room with projects & audio system for presentation & conferences.

Auditorium : Large auditorium for hosting events & functions.

Audio-Video Rooms: A.V rooms for conducting class seminars & presentations.

Open Ground: Open grounds & creating aesthetics.

Health Centre : First-Aid ,wheel chair and Bed in case of emergency

Garden: Open lawn with Botanical Garden

CCTV Surveillance: CCTV Surveillance in the campus and on all floors

❖ **Other Facilities / Schemes:**

Book Bank Facility

Group Insurance Scheme.

Earn n Learn Scheme.

SMAF (Student Mutual Aide Fund)

Remedial Classes.

Mentorship/Counseling.

Lift /Elevators for Differently able students.

Girls & Boys separate Common room.

Conference room for conducting meetings

❖ **Scholarships Scheme :-Various Scholarship available to students from Government, University & College. (Details available in college office).**

❖ **Extension Programmes at College:**

Throughout the year the college organizes various programs helpful in the students' life. Activities of the college strike balance between students' developmental needs and their recreational needs. The college organizes workshops, seminars, lectures which help in all round development of students' personality. The college offers following Extension Programmes:

Sports & Cultural activities.

National Service Scheme

Dept. of Lifelong Learning and Extension

Women Development Cell

Grievance Redressal Cell

Career counseling & placement Cell

FORUMS: Commerce Forum ,Socio-Economic Forum,

Literary Forum, Science Forum, IT forum

Association: Ex-Students Association,& Parent-Teacher Association

Clubs: Nature Club ,Adventure Club, Red Ribbon Club

Warden Post & Civil Defence.

The college celebrates various days & events which are learning experience as well as fun. Also learners are encouraged to participate in the collegiate and intercollegiate events. Excursions & Industrial visits are organized regularly for firsthand experience.

COLLEGE RULES AND CODE OF CONDUCT

On admission each student will receive an IDENTITY CARD No student will be allowed to enter the college premises without the possession of a valid identity card, which must be produced on demand by any competent authority.

1. Each student admitted to the college is expected to behave inside and outside the college in an orderly and disciplined manner and to have regard for the staff and good name of the college.
2. All students are answerable to the Principal, Vice Principal and members of the staff for their conduct in the college for their behavior outside and inside the college if it adversely affects the reputation of the college appropriate action may be taken within the principle of natural justice and equity.
3. Insubordination and unbecoming language or conduct in any form is sufficient reasons for the rustication dismissal of student.
4. Any form of ragging or intimidation and threatening of any student by other student is strictly prohibited and is liable to the most severe penalties.
5. Smoking, consumption of alcohol ,drug possession and distribution of drug chewing of tobacco pan and spitting is strictly prohibited in the college premises and college gatherings .The above offence is punishable under the Mumbai Police Act, and the offenders will be severely dealt with as per the law.
6. The playing of cards and any form of gambling in the college premises is prohibited.
7. Students must attend classes, practicals and tutorials according to the Time –Table on all working days of the college. Absence may lead to loss of a term A term is granted to a student whose attendance is above 75% and who completes the course of study prescribed. Employed students are not entitled for any concessions.
8. Student should take care to be punctual. They will not be admitted into the class room if they are late by more than five minutes Attendance Register will be sent to the classes and the student market absent for that lecture will be considered to have been absent for that full day.
9. Absence from lecture must be justified in writing in stipulated time, and if illness is the cause a medical certificate must be submitted immediately.

10. Students must not attend classes other than their own.
11. Students are not allowed to form any society, group make collections, sell tickets hold meeting invite person to address them and go on excursions or picnic without the permission of the principal.
12. All notices put up on the notice board or any announcements made must have previous approval of the principal.
13. All the associations and committees constituted by the Principal to conduct various student activities should not hold meetings and publish wall papers hand bills etc. without prior approval of the Principal.
14. Every kind of demonstration that restricts the freedom of the members of the college or disputes any activity in the college is banned.
15. Attendance for tests and examinations conducted by the college is compulsory Defaulters will be allowed to appear in the Annual Examination or Examinations conducted by the University.
16. Students are expected to take proper care of the college property and help in keeping the premises neat and tidy. Damaging the property of the college by disfiguring walls, doors, fitting or breaking furniture etc, is a breach of discipline and the guilty will be duly punished.
17. Students applying for certificates, testimonials, concession form etc. and those requiring the principal's signature on any kind of document or application should first contact the Registrar at least one day in advance No. student should approach the principal directly.
18. Student should not communicate any information to the press without the written permission of the principal.
19. Loitering in the corridor, while lectures are on, is strictly prohibited.
20. All students are expected to avoid any form of dress/ attire or behavior which could be considered indecent in the opinion of any staff member they are advised to wear appropriate and decent dress/ attire such as salwar-kameez with “dupatta” in case of girl students for attending the college.
21. Refreshments are to be consumed in the canteen only and not be taken to the staircases, classrooms Library Hall and such other places loitering anywhere in the campus is strictly prohibited and is punishable.
22. Class picnics or outing are banned parents are therefore warned that the college authorities do not assume any responsibility for such picnics or outings organized by the students on their own.
23. Any false information submitted to the college in the admission form or the otherwise will be liable for the cancellation of the admission and dismissal from the college.
24. In the matter not covered by the above rules will rest at entire discretion of the Principal .The Principal reserves the right to add alter and modify any of the clauses (s) afore mentioned.

SCHOLARSHIP

Scholarship/ Freeship name	Eligibility	Documents required	website
<p>Government of India Post matrix scholarship To SC/ST.</p>	<p>Students whose parents income up to 2,00,000 lacs are eligible Concession is not applicable up to 2 child.</p>	<ol style="list-style-type: none"> 1. Self attested photo copy of caste certificate. 2. Self attested photocopy of mark sheet of last three year. 3. Self attested photocopy of ration card. 4. Self attested photocopy of leaving certificate. 5. Income certificate in original whose parents are working other than. Government job then self attested photocopy of from no.16. 6. Self attested photocopy of adhar card /EID receipt. Self attested photocopy of bank pass book of student. 	<p>Student belongs to SC /OBC / VJNT / SBC category Rae required to apply online on the website.</p> <p>http://mahaesc.hol.maharashtra.gov.in/ Escholargeship/login.aspx</p> <p>And submit the hard copy of the form in the office on or before 30.09.15. failing which they have to pay full fees.</p> <p>Students belong to ST category are required to apply online on the website http://etribal.maharashtra.gov.in/evikas/ main/common/aboutevikas.aspx</p> <p>and submit the hard copy of the form in the office on or before 30.09.2015 failing which they have to pay full fees.</p>

<p>Government of India post matrix scholarship to OBC/VJNT/SBC</p>	<p>Student whose parents income upto 1,00,000 lacs are eligible concession upto 2 child.</p>	<ol style="list-style-type: none"> 1. Self attested photo copy of caste certificate. 2. Self attested photocopy of mark sheet of last three year. 3. Self attested photocopy of ration card. 4. Self attested photocopy of leaving certificate. 5. Income certificate in original whose parents are working other than. government job then self attested photocopy of from no.16. 6. Self attested photocopy of adhar card /EID receipt. 7. Self attested photocopy of bank pass book of student. Non-Creamy layer certificate in original. 	
<p>Free ship to SC/ST</p>	<p>Students whose parents income above 2,00,000 lacs are eligible Concession is applicable up to 2 child.</p>	<ol style="list-style-type: none"> 1. Self attested photo copy of caste certificate. 2. Self attested photocopy of mark sheet of last three year. 3. Self attested photocopy of ration card. 4. Self attested photocopy of leaving certificate. 5. Income certificate in original whose parents are working other than. Government job then self attested photocopy of from no.16. 6. Self attested photocopy of Aadhar card /EID receipt. 	

<p>Free ship to OBC/ VJNT/SBC</p>	<p>Students whose parents income above 1,00,000 lacks are eligible. Concession is applicable up to 2 child</p>	<ol style="list-style-type: none"> 1. Self attested photo copy of caste certificate. 2. Self attested photocopy of mark sheet of last three year. 3. Self attested photocopy of ration card. 4. Self attested photocopy of leaving certificate. 5. Income certificate in original whose parents are working other than. Government job then self attested photocopy of from no.16. 6. Self attested photocopy of adhar card /EID receipt. 7. Self attested photocopy of bank pass book of student. Non-Creamy layer certificate in original. 	<p>Students belongs to SC/OBC /SBC category are required to apply online website http://mahaeschol.maharashtra.gov.in /scholarship/login.aspx</p> <p>and submit the hard copy of the form in the office on or before 30.09.15. 28</p>
---------------------------------------	--	---	--

<p>Post Metric minority scholarship to muslim /christain/Buddhist/ parsi/sikh</p>	<p>Those students who have secured 50% and above marks in previous examination and whose parent income is up to 2,00,000 lacks are eligible.</p>	<ol style="list-style-type: none"> 1. Self attested photocopy of mark sheet. 2. Self attested photocopy of ration card. 3. Self attested photocopy of bank pass of student 4. Self attested photocopy of adhar card.Self declared income certificate in original. 	<p>Students are required to apply online on the website http://wwwmomascholarship.gov.in./ and submit the hard copy of the form in the office as on or before as notified on website</p>
<p>PTC/SST/ NTW/ Ex-servicemen free ship</p>	<p>Students who are ward of Primary Teacher Secondary Teacher Non-Teaching staff and Ex-servicemen are eligible for free ship. Concession is applicable upto 2 child.</p>	<ol style="list-style-type: none"> 1. Prescribed application from duty filled in and signed by the Principle /Headmaster of the College /school and countersigned by Block development Officer in case of children of Primary Teacher along with following documents <ol style="list-style-type: none"> a. Two self attested photocopies of mark sheet. b. Two self attested photocopies of fee receipt c. Two self attested photocopies of Ratio card Two self attested photocopies of Aadhar Card 	<p>OFFLINE</p>
<p>State government open merit scholarship (Fresh award)</p>	<p>Those students who have secured 85% above marks in SSC examination</p>	<p>Prescribed application from duty filled with following documents</p> <ol style="list-style-type: none"> a. Two self attested photocopies of mark sheet. b. Two self attested hotocopies of Ratio card c. Two self attested photocopies of Aadhar Card 	<p>OFFLINE</p>

<p>State government of open merit scholarship (renewal)</p>	<p>Students can apply for renewal of scholarship in 12th</p>	<p>Prescribed Progress report from duty filed along with document Self attested photocopy of</p> <ul style="list-style-type: none"> a. previous year mark sheet Two self attested photocopies b. of Ratio card Two self attested photocopies c. of Aadhar Card 	<p>OFFLINE</p>
<p>National merit scholarship</p>	<p>Those students who have secured 1 /2 rank at school/college leave are eligible</p>	<p>Prescribed application from duty filled with following documents Self attested photocopy of</p> <ul style="list-style-type: none"> a. previous year marksheet Two self attested photocopies b. of Ratio card Two self attested photocopies c. of Ratio card Two self attested photocopies d. of Aadhar Card 	<p>OFFLINE</p>
<p>Physical handicapped scholarship</p>	<p>Students should open account in TDC bank</p>	<ul style="list-style-type: none"> 1. Self attested photocopy handicapped certificate 2. Two self attested photocopies of Aadhar Card 3. Two self attested photocopies of Ratio card 4. Self attested photocopy of marksheet 5. Self attested photocopy of thane district co-operative bank pass 	<p>OFFLINE</p>

ACADEMIC TERMS

I Term : 5th June-16th October 2017

II Term : 9th November 2017 to 30th April, 2018 (both days including)

Mid Term Break: 25th -29th August 2017

Winter break: 26th December 2017 to 1st January 2018 (both days including)

Exam schedules:

1st Term end Examination : 9th Sept, 2017 to 5th Oct, 2017 (Tentative)

2nd Term End Examination : 1st March 2018 to 15th March 2018 (Tentative)

College timing : 7.30 am to 3.30 pm

Office timing for : 9.30 am to 1.00 pm (Monday to Friday)

Parents and Students : 9.30 am to 11.00 pm (on Saturday)

Library timing for students : 7:30 am to 4:00pm Public holidays as per government notifications

NOTE: Timing may be changed with prior notice to student & staff

DAAR-UL-REHMAT TRUST'S
A.E.KALSEKAR DEGREE COLLEGE

TEACHING STAFF

Principal

Mrs. Arjumand Z. Rawal
(M.Com. B.Ed. SET)

Faculty of Commerce/BBI/BMS		Faculty of Science		Faculty of B.Sc-IT	
Mrs.Farah Khan	(M.Com,M.phil)	Ms.Misbah Shaikh	(M.Sc)	Mrs.Shahnaz Shaikh	(MCA)
Mrs.Nuzhat Parveen	(M.Com,B.Ed)	Ms.Lubna Majgaonkar	(M.Sc)	Mr.Ibrahim Ansari	(M.Sc IT)
Mr. Zaid Hawaldar	(M.Sc Maths)	Ms. Naziya Khan	(M.Sc)	Ms.Poonam Salunke	(MCA)
Fatima Sayyed	(MBA)	Dr.Swati Barapatre	(M.Sc,Ph.D)	Ms.Anisa Shaikh	(M.Sc IT)
Lubna Ali	(M.Com in B & I)	Ms.Savita Sawant	(M.Sc)	Mr.Zaid Hawaldar	(M.Sc Maths)
Mr.Annop Bhanushali	(M.Com,)	Sangeeta Zinjhe	(M.Sc)	Ms.Shaikh Sadaf	(B.E Comp)
Riyazul Haque	(M.Com)	Mr.Sayas Lad	(M.Sc)		
Pooja Bhatt	(M.Com)	Dr. Kumudini Chaudhari	(M.Sc, Ph.D)		

Class IV Employees	Administrative Staff
Mr.Shaikh Abdul Razzaque	Head Clerk : Mr.Firoz Akhtar A.W.Rajput (B.Com)
Mr.Waghdhare Maqsood Saeed	Senior Clerk :Ms.Sayyed Anjum Ali (B.Com)
Mr.Inamdar Wasim Ayyub	Junior Clerk : Ms.Shaikh Asiya Khurshid Alam (B.Sc)
Mrs.Sultana Shaikh	Ms.Neda Fatma M.Jaki (B.A)
Mrs.Lailunnisa Shaikh	Mr.Shaikh Ziauddin Rashid (B.Com)
Mrs.Shamim Pathan	Ms.Parveen Mazhar Khan (B.Sc-IT)
Ms.Kiran Nimore	Mr.Muhammad Irfan Abdul Rahim (B.Com)
Mr.Zubair Momin	Ms.Asiya Shaikh (B.Com)
Mrs.Taslim Shaikh	Ms.Khan Rozy Salman (B.Com)
Mrs. Shamim Shaikh	Ms.Shafiya Mustafa Khan (B.Com)

DAAR-UL-REHAMT TRUST

Honorable Trustees

- | | |
|---|------------------|
| 1. Mr. Abdus Salam Rawal | Chairman |
| 2. Mr. Sadique K. Hawa | Vice-Chairman |
| 3. Mr. Ahmed I Maklai | Managing Trustee |
| 4. Dr. Khalil Memon | Treasure |
| 5. Mr. Zubair Rawal | Secretary |
| 6. Mr. Abdullah Yusuf Patel | Joint Secretary |
| 7. Mr. Haroon A. Mojawala | Trustee |
| 8. Mr. Esmail A. Karim Virani | Trustee |
| 9. Mr. Mehmood A. Marwadi | Trustee |
| 10. Mr. Ab Razzak Ahmed Kapadia | Trustee |
| 11. Mr. Farouk Saoudagar Darvesh | Trustee |
| 12. Mr. Ismail Abdul Kader | Trustee |
| 13. Mr. Imamuddin Nensey | Trustee |
| 14. Mrs. Fatima Allana | Trustee |
| 15. Mrs. Hamida Bhiwandiwala | Trustee |